

Send questions, suggestions, or comments to Danielle Weaver, Editor, at [CTE@doe.virginia.gov](mailto:CTE@doe.virginia.gov).

## SPECIAL ANNOUNCEMENT

Effective July 25, 2016, the Office of Adult Education and Literacy was merged into the Office of Career and Technical Education. This move maintains the priority work underway for adults in the Commonwealth while increasing the capacity to connect those adults to workforce skills programming. The new office is titled **Office of Career, Technical, and Adult Education**.

### PLEASE JOIN THE OFFICE OF CAREER, TECHNICAL, AND ADULT EDUCATION IN WELCOMING OUR NEWEST STAFF

Rachel Blanton, CTE Senior Budget and Grants Manager  
Kelly Davis, Planning, Administration, and Accountability Specialist  
Dr. Tricia Jacobs, Curriculum and Instruction Coordinator  
LaVeta Nutter, Agricultural Education and Related Clusters Specialist  
Denise Throckmorton, CTE Administrative Assistant

Rachel Blanton joined the Office of Career, Technical, and Adult Education (CTAE) on July 25, 2016. She is our new Career and Technical Education (CTE) Senior Budget and Grants Manager.

The Office of CTAE welcomes Kelly Davis to the CTE team as the Planning, Accountability and Administration Specialist. Ms. Davis, who has her master's degree in CTE, assumed her duties at the Virginia Department of Education (VDOE) on September 26, 2016, after 13 years with Chesterfield County Public Schools as a Marketing Education and Business and Information Technology Education teacher. Over the years she has taught nine different CTE courses, served on numerous division level task forces, and was a team facilitator for the Hanover Regional Governor's School for Career and Technical Advancement. Prior to her teaching career, Ms. Davis was a corporate product manager for the predecessor bank of Bank of America.

The Office of CTAE is pleased to welcome Dr. Tricia Jacobs to the CTE team as the Curriculum and Instruction Coordinator. Dr. Jacobs assumed her duties at the VDOE on October 25, 2016, after 19 years with school administration teams in Prince William and Stafford Counties. Her 29 years in education includes a CTE background in Technology Education with kindergarten through college level teaching experience. VDOE welcomes the collaborative and transformational leadership style, along with the systematic and transparent management approach, that Dr. Jacobs brings to her new role.

## SPECIAL ANNOUNCEMENT

The CTE team welcomes LaVeta Nutter to the Office of CTAE. Ms. Nutter who has her master's degree in CTE, assumed her duties as the new VDOE Specialist for Agricultural Education and Related Clusters on January 10, 2017, after 22 years as an agriculture education instructor. Ms. Nutter has taught 14 different CTE courses to include: horticulture, agricultural mechanics, small animal care, agricultural business, veterinary science, and economics and personal finance. Prior to her teaching career, Ms. Nutter served in the United States Army.

Denise Throckmorton joined the Office of CTAE on August 8, 2016. She is the Director's Office Secretary.

Congratulations and best wishes to Carly Woolfolk, former Specialist for Agricultural Education and Related Clusters, in her new position with Dinwiddie County Public Schools.

## RECOGNITION

### National Association of Agricultural Educators

Congratulations to the following 2016 National Award Winners:

National Agriscience Teacher of the Year	Region VI	Jessica Jones, Agricultural Education Teacher Tunstall High School Pittsylvania County Public Schools
Teachers Turn the Key	Region VI	Melinda Hinkle, Agricultural Education Teacher Alleghany High School Alleghany County Public Schools

Jessica and Melinda were recognized at the National Association of Agricultural Educators convention in Las Vegas, Nevada, November 29 - December 3, 2016.

### Virginia's Future Business Leaders of America (FBLA)

Congratulations to FBLA for their outstanding participation in the National Leadership Conference held in Atlanta, Georgia this summer. Among the awards announced was national recognition for Malinda Hogan, Riverbend High School, Spotsylvania County Public Schools, as Virginia's FBLA Advisor of the Year and Amber Clarke, New River Community College, as PBL Advisor of the Year. Student recognitions included Halley Stapleton, Virginia High School, Bristol City Public Schools, and Nicholas Western, University of Virginia, for the National Who's Who in FBLA and PBL, respectively.

### U.S. Presidential Scholars Program for 2017

Last year, President Obama amended the U.S. Presidential Scholars program by adding a new component—recognition for excellence among students in career and technical education. In 2016, 161 U.S. Presidential Scholars, including 20 first-time U.S. Presidential Scholars in Career and Technical Education (CTE), were honored. The Office of Career, Technical, and Adult Education has received nominations for Virginia candidates for 2017 recognition. More information and the criteria for selection of Virginia and national nominees are outlined in [Superintendent's Memo #212-16](#) that was posted on August 26, 2016. *[Note: The deadline for submission was October 1, 2016.]*

### Virginia Business Education Association (VBEA) Awards Announced

Congratulations to the 2016 VBEA Award winners that were announced at the VBEA Conference at the Fairfax Marriott Fair Oaks on July 28, 2016. Those honored with plaques and cash awards were the following:

- Rania Hammad - Outstanding New Business and Information Technology Teacher, Osbourn High School, Manassas City Public Schools
- Lindsay Moody - VBEA Al Roane's Middle School Business and Information Technology Teacher of the Year, Giles County High School, Giles County Public Schools
- Tabitha Young - VBEA Walter L. Shell Business and Information Technology Teacher of the Year, Giles High School, Giles County Public Schools
- Phyllis Gandy - VBEA Professional Scholarship (\$750), Office of Career, Technical, and Adult Education, Arlington County Public Schools
- Joy Pohlman - VBEA Professional Scholarship (\$750), William Fleming High School, Roanoke City Public Schools,
- Student Scholarships-
  - The Anne Rowe Student Scholarship was awarded to Connor Burke, who is entering his first year at the University of Virginia, and is a graduate of Prince Edward County High School, Prince Edward County Public Schools,
  - Carl Jorgenson Graduate/Undergraduate Scholarship was awarded to Michael A. Turner, a junior at Longwood University.

### Virginia CyberCamp 2016

From a field of eligible school divisions, 32 cybercamps involving 38 school divisions across the Commonwealth successfully completed their CyberCamps, serving 743 rising tenth-, eleventh-, and twelfth-graders. Each camp received a grant of \$62,500 to implement model cyber education programs to include at least 70 instructional hours of project-driven learning activities, field trips, guest speakers, and a culminating recognition program. The camps served as models for introducing teachers, school administrators, counselors, and students to the field of cybersecurity, the vast opportunities in the workplace, and the cybersecurity-related credentials they can earn through local career and technical education programs.

## Virginia CyberCamp 2016 continued

Students learned basic programming and coding skills; explored the concepts of electricity, circuits, and networks; observed current trends in wired and wireless networks; and debated topics relevant to the use of robotics and automation. Each camp concluded with a culminating activity involving students, parents, educators, and community leaders and provided students the opportunity to showcase examples of their CyberCamp projects and experiences through slideshows, displays, and panel presentations. Students completing the program received Certificates of Recognition from the Virginia Board of Education. For more information on Virginia CyberCamp 2016, visit the VDOE website at [http://www.doe.virginia.gov/instruction/career\\_technical/cybersecurity/index.shtml](http://www.doe.virginia.gov/instruction/career_technical/cybersecurity/index.shtml).



The site also provides information on 21<sup>st</sup> Century Pathways to Cybersecurity, Cybersecurity Employment Data, and Emerging Careers in Cybersecurity.

## Governor McAuliffe Announces \$1 Million in Cybersecurity Scholarships

**~The Cybersecurity Public Service Scholarship Program  
is now accepting applications from students in Virginia~**

The Virginia Cybersecurity Public Service Scholarship Program will award \$20,000 a year to eligible Virginia students who are studying how to safeguard computer networks, data and electronic resources. In return, the students must commit to public service by working at a Virginia state agency or institution for as many years as they receive the scholarship.

“As we work to build a new Virginia economy, we must ensure that our electronic infrastructure is secured against cyberattacks,” **Governor Terry McAuliffe said**. “That is why I launched ‘Meet the Threat: States Confront the Cyber Challenge’ at the National Governors Association in July. It is imperative that states promote programs to help students tackle the cybersecurity challenges of the 21<sup>st</sup> century.

Students must be enrolled full-time as in-state students in a cybersecurity program at a Virginia nonprofit private or public college or university; be within two years of graduation from an undergraduate or graduate program; and have a GPA of at least 3.0.

The scholarships will be administered by the State Council of Higher Education for Virginia (SCHEV). For details about the scholarship program, please visit SCHEV’s website [here](#).

## Heather Jones Named 2017 ACTE Region II New Teacher of the Year Finalist

Heather Jones, a Family and Consumer Sciences teacher at Carl Sandburg Middle School, Fairfax County Public Schools, was named the Virginia Association for Teachers of Family and Consumer Sciences (VATFACS) 2015 Outstanding New Teacher and the Virginia Association for Career and Technical Education (VACTE) 2016 New Teacher of the Year, has been named one of five finalists for the Association for Career and Technical Education (ACTE) Region II 2017 New Teacher of the Year. ACTE’s Region II is comprised of Alabama, the Bahamas, Florida, Georgia, Kentucky, North Carolina, Puerto Rico, South Carolina, Tennessee, Virginia, and the Virgin Islands.

## **Heather Jones Named 2017 ACTE Region II New Teacher of the Year Finalist continued**

Each finalist was interviewed by the ACTE Region II Awards Committee. The ACTE Region II New Teacher of the Year winner will progress as a national finalist. The panel will determine the 2017 ACTE Region II New Teacher of the Year. All finalists were recognized at the ACTE Region II Awards Luncheon on October 1, 2016, in Tampa, Florida.

Jones became a Family and Consumer Sciences teacher as a career switcher after spending eight years working for non-profit organizations and Virginia Cooperative Extension.

## **Virginia Student Announced as ACTE 2016 Student Trophy Contest Design Winner**




In 2013, ACTE presented its national winners with the first ACTE trophies created by 3D printers. Those trophies were designed by the chair of the School of Technology at the University of Central Missouri. In 2016, ACTE launched a new student contest to re-design the 3D-printed trophies for the ACTE Excellence Awards. Matthew Gump, a senior at Landstown High School, Virginia Beach City Public Schools, was announced in September as the winning designer and his project was used as the official design for the national trophies presented at the 2016 ACTE Award Banquet in Las Vegas in December.

## **Working in Support of Education (W!SE) has announced the Blue Star Schools for the 2015-2016 academic year.**

Congratulations to Virginia~ 175 of the 260 schools on this prestigious list were Virginia schools. A school, testing more than ten students, must have achieved an 80% passing rate on the W!SE Financial Literacy Certification Test and have EITHER a majority of students on a given grade level take the Test OR have the students who took it achieve an average score of 85% or higher. This is no small feat. All the 2015-16 Blue Star Schools are [listed here](#), with the 175 Virginia schools that made the list highlighted in yellow.








## **CTE RELATED MEMOS**

### **Superintendent's Memo**

- MEMO 007-17, January 6, 2017, [Minority Educator Recruitment Event and Teachers of Color Summit](#) 
- MEMO 005-17, January 6, 2017, [2016-2017 Career and Technical Education - Creating Excellence Awards Application](#) 
- MEMO 002-17, January 6, 2017, [National Center for Construction Education and Research \(NCCER\) Credentialing Update](#)
- MEMO 310-16, December 16, [Virginia School Principals Appreciation Week January 22-28, 2017](#) 



## Superintendent's Memo continued

- MEMO 307-16, December 16, [2016 Mathematics Standards of Learning and Curriculum Framework](#)
- MEMO 302-16, December 16, [Applied Studies Curriculum Map](#)
- MEMO 301-16, December 16, [Announcing Teacher Training for Manufacturing Technician Level 1 Certification Course](#) 
- MEMO 300-16, December 16, [Transmittal of "Statement of Administrative Impact" for the Promulgation of Amendments to the Procedure for Adjusting Grievances and Notice of the Effective Date of the Regulations](#)
- MEMO 299-16, December 9, [Virginia Association of School Superintendents \(VASS\)-Virginia Department of Education \(VDOE\) Alternative Assessment Workshop - January 18, 2017](#)
- MEMO 296-16, December 9, [CTE Credential Requirement for the Standard Diploma](#) 
- MEMO 294-16, December 9, ["Programs That Work" Awards for Mathematics, Science, and STEM](#)
- MEMO 287-16, November 18, ["Hour of Code" – National Computer Science Education Week](#)
- MEMO 285-16, November 18, [Inclusion Project Guide and Toolkit](#)
- MEMO 279-16, November 4, 2016, [Governor McAuliffe Seeks Nominations for Volunteerism Awards](#)
- MEMO 277-16, November 4, 2016, [Federal and State Labor Laws for Youth Work-Based Learning](#)
- MEMO 276-16, October 28, 2016, [Virginia NSA Day of Cyber School Challenge](#)
- MEMO 274-16, October 28, 2016, [W!SE Financial Literacy Certification](#) 
- MEMO 272-16, October 28, 2016, [Required Provisions for Students in Foster Care under the Every Student Succeeds Act of 2015 \(ESSA\)](#) 
- MEMO 271-16, October 28, 2016, [Reimbursements for Advanced Placement and International Baccalaureate Test Fee Payment Program for 2015-2016](#) 
- MEMO 270-16, October 28, 2016, [Distribution of the R U "College & Career" Ready? Magazine](#)
- MEMO 268-16, October 21, 2016, [2016 Fall Master Schedule Collection: 1\) Secondary Enrollment Demographics Form \(SEDF\) Data; 2\) Instructional Personnel and Verification of Licensure Endorsement Report; 3\) Instructional Personnel Survey Data Report; and 4\) Supply and Demand Report](#)
- MEMO 267-16, October 21, 2016, [Announcing the 2016 Counseling for Careers Workshop](#)
- MEMO 266-16, October 21, 2016, [Announcing Professional Development on Life After High School: Navigating Education, Career, and Debt](#) 
- MEMO 263-16, October 14, 2016, [Collaboration among Parents, Parent Advocates, and Professionals in IEP Meetings](#)
- MEMO 260-16, October 14, 2016, [Virginia Association for Supervision and Curriculum Development \(VASCD\) 2016 Annual Conference](#)
- MEMO 239-16, September 16, 2016, [2016-2017 Fall Student Record Collection and Miscellaneous Statistics Due: October 19, 2016](#)
- MEMO 238-16, September 16, 2016, [The Virginia Department of Education's \(VDOE\) Obligation to Review and/or Assist School Divisions Regarding Federal Civil Rights Laws](#)
- MEMO 237-16, September 16, 2016, [Career and Technical Education Federal Program Monitoring Review System](#)
- MEMO 212-16, August 26, 2016, [2017 U. S. Presidential Scholars Program Includes CTE Student Recognition](#) 
- MEMO 210-16, August 26, 2016, [Save the date for 2017 Statewide Tornado Drill](#)

## Superintendent's Memo continued

- MEMO 199-16, August 12, 2016, [2017 United States Senate Youth Program \(Scholarship Opportunity for High School Juniors and Seniors\)](#) 
- MEMO 197-16, August 12, 2016, [Announcing the 2017 Children's Engineering Convention](#)
- MEMO 196-16, August 12, 2016, [Alternative Teacher Compensation Competitive Planning Grants Request for Proposals](#) 
- MEMO 187-16, July 29, 2016, [Flexibility Provisions in the Code of Virginia and the 2016 Appropriation Act](#) 
- MEMO 184-16, July 22, 2016, [2016 Legislation Impacting Home-School Students and Dual Enrollment](#)
- MEMO 180-16, July 22, 2016, [Nominations for Workplace Readiness Skills for the Commonwealth Assessment Review Committee](#)
- MEMO 176-16, July 15, 2016, [2016 General Assembly Revisions to the Standards of Quality](#) 
- MEMO 175-16, July 15, 2016, [2015-2016 Summer Student Record Collection Due: August 26, 2016](#)
- MEMO 174-16, July 15, 2016, [2016-2017 Student Record Collection](#)
- MEMO 171-16, July 15, 2016, [Homebound Instruction Services Data Reporting](#)
- MEMO 169-16, July 8, 2016, [Career and Technical Education State Equipment Allocations and Reimbursement Request Form for School Year \(SY\) 2016-2017](#)  *(Attachments A and B revised July 29, 2016)*
- MEMO 168-16, July 8, 2016, [Career and Technical Education Reimbursement for Workplace Readiness Skills for the Commonwealth and/or Other Industry Certification Assessment Allocations and Reimbursement Request Forms for June 2016 and School Year \(SY\) 2016-2017](#)  *(Attachments A and B revised July 29, 2016)*
- MEMO 167-16, July 8, 2016, [Career and Technical Education Reimbursement for Industry Certification Examinations, Licensure Tests, and Occupational Competency Assessments Allocations and Reimbursement Request Forms for June 2016 and School Year \(SY\) 2016-2017](#)  *(Attachments A and B revised July 29, 2016)*
- MEMO 166-16, July 8, 2016, [2015-2016 Data Collection: Compliance with the Standards of Quality and Other Requirements](#) 
- MEMO 164-16, July 8, 2016, [Changes to the 2016 Fall Master Schedule Collection](#)
- MEMO 154-16, July 1, 2016, [Science, Technology, Engineering, and Mathematics \(STEM\) Teacher Recruitment and Retention Incentive Awards](#) 
- MEMO 152-16, June 24, 2016, [2016-2017 Industry Credentials for Teachers Seeking an Initial Virginia License with an Endorsement in Career and Technical Education](#)
- MEMO 148-16, June 24, 2016, [Fiscal Year 2016 Career and Technical Education Occupational Preparation and Adult Education Entitlements \(State Funds\)](#) 
- MEMO 147-16, June 24, 2016, [Final Legislative Report for the 2016 General Assembly](#)
- MEMO 144-16, June 10, 2016, [2016-2017 Video Streamed Training for Career and Technical Education \(CTE\) Administrators](#)
- MEMO 143-16, June 10, 2016, [Final Fiscal Year 2016 State Payments Based on Actual March 31, 2016, ADM and Adjustments to the Fiscal Year 2016 Basic Aid State Payment](#) 

## CTE Director's Memos

- [2016-2017 Due Dates for Career and Technical Education Reports](#) (PDF) – *Memo 107-16, October 28, 2016*
- [Dates for Career and Technical Education Reports](#) - *Memo 107-16, October 28, 2016*
- [Career and Technical Education Reporting System \(CTERS\) User's Manual](#) - *Memo 106-16, October 28, 2016*
- [Perkins IV State Negotiated Levels of Performance for 2016-2017](#) (PDF) - *Memo 105-16, August 18, 2016*
- [Certified Personal Trainer Industry Credential](#) (PDF) - *Memo 104-16, July 8, 2016*

CTE director memos are [archived online](#) on the CTE website.



# DUE DATES AND DEADLINES

## 2016-2017 Career and Technical Education Reporting System (CTERS)

Report	Brief Description	Due Date
Secondary Enrollment Demographic Form (SEDF) Fall Report	Report enrollment counts that are recorded in the fall SRC for all CTE state-approved 6-, 9-, 12-, and 18-week first semester and yearlong (36-week) classes.  Submission Method: CTE Administrator submits to VDOE through SSWS* Fall Master Schedule Collection.  NOTE: Regional CTE Centers report MSC data using Excel files directly to VDOE Office of Information Management.	January 31, 2017  (Due date for Fall Master Schedule Collection)
Career and Technical Education Follow-up Survey of Program Completers (from School Year 2015-16)	Conduct the 2017 follow-up of the 2016 CTE Program Completers approximately 9–12 months after graduation. The survey measures completers' transitions to postsecondary education or employment, their satisfaction, and quality of their high school education.  Submission Method: Online data entry (managed by the Center for Survey Research at the University of Virginia's Weldon Cooper Center for Public Service).	July 1, 2017  (follow-up survey ends)
Secondary Student Career Clusters Enrollment Report (SSCCER)	Report unduplicated enrollment counts that are recorded on the <u>last day of school</u> for students participating in CTE classes in grades 9–12 and students in grades 7 and 8 who are earning high school credit.  Submission Method: Within SSWS*, upload the data text file to VDOE through the End-of-Year Student Record Collection.	July 15, 2017  (Due date for End-of-Year Student Record Collection)
Preliminary Completer Demographics Report (CDR)	Report data elements that are recorded on the <u>last day of school</u> and used to analyze program completer demographics; calculate performance measures; and compile federal, state, and local accountability reports.  Submission Method: Within SSWS*, upload the data text file to VDOE through the End-of-Year Student Record Collection.	July 15, 2017  (Due date for End-of-Year Student Record Collection)
Career and Technical Education Credential Collection (CTECC)	Report data annually for students and teachers participating in CTE classes and industry credentialing external testing presented in the School Report Card.  Submission Method: Within SSWS*, upload the data text file.  NOTE: Upon verification by the school division, the <i>Workplace Readiness Skills for the Commonwealth</i> Examination results will be reported directly to VDOE from CTECS.	July 31, 2017
Final Completer Demographics Report (CDR)	Report data elements that are recorded on the <u>last day of summer school</u> and used to analyze program completer demographics, calculate performance measures, and compile federal, state, and local accountability reports.  Submission Method: Within SSWS*, upload the data text file to VDOE through the Summer Student Record Collection.	August 26, 2017  (Due date for Summer Student Record Collection)
Student Enrollment Demographic Form (SEDF) End-of-Year Report (2016-2017 School Year)	Report enrollment counts that are recorded on the <u>last day of school</u> for all CTE state-approved 6-, 9-, 12-, and 18-week second-semester classes.  Submission Method: CTE Administrator submits to VDOE through SSWS* End-of-Year Master Schedule Collection.  NOTE: Regional CTE Centers report MSC data using Excel files directly to VDOE Office of Information Management.	September 30, 2017  (Due date for End-of-Year Master Schedule Collection)

\*SSWS—Single Sign-on for Web Systems

Detailed information for reports available at: [http://www.doe.virginia.gov/instruction/career\\_technical/administration/index.shtml](http://www.doe.virginia.gov/instruction/career_technical/administration/index.shtml)

# CTE CONFERENCES AND WORKSHOPS

CTSO State Conferences	Date	Location
<a href="#">DECA State Conference</a>	March 3-5, 2017	Virginia Beach
<a href="#">Educators Rising State Leadership Conference</a>	March 4, 2017	Manassas
<a href="#">Virginia HOSA State Leadership Conference</a>	March 10-12, 2017	Williamsburg
<a href="#">FCCLA State Conference</a>	April 6-9, 2017	Virginia Beach
<a href="#">FBLA State Leadership Conference</a>	April 7-8, 2017	Reston
<a href="#">SkillsUSA State Leadership Conference</a>	April 28-29, 2017	Fredericksburg
<a href="#">TSA State Leadership Conference</a>	May 5-7, 2017	Hampton
<a href="#">FFA State Convention</a>	June 26-29, 2017	Blacksburg
CTSO National Conferences	Date	Location
<a href="#">DECA International Career Development Conference</a>	April 26-29, 2017	Anaheim, CA
<a href="#">NSLC &amp; SkillsUSA Championship</a>	June 19-23, 2017	Louisville, KY
<a href="#">National HOSA Conference</a>	June 21-24, 2017	Orlando, FL
<a href="#">National TSA Conference</a>	June 21-25, 2017	Orlando, FL
<a href="#">National Educators Rising Conference</a>	June 23-26, 2017	Phoenix, AZ
<a href="#">National PBL Conference</a>	June 24-27, 2017	Anaheim, CA
<a href="#">National FBLA Leadership Conference</a>	June 29 - July 2, 2017	Anaheim, CA
<a href="#">National FCCLA Leadership Meeting</a>	July 1-7, 2017	Nashville, TN
<a href="#">National FFA Convention</a>	October 25-28, 2017	Indianapolis, IN
National Conferences	Date	Location
<a href="#">International Technology and Engineering Educators Association</a>	March 15-18, 2017	Dallas, TX
<a href="#">Marketing Educators Association Conference</a>	April 6-8, 2017	San Diego, CA
<a href="#">National Business Education Association</a>	April 11-15, 2017	Chicago, IL
<a href="#">American Association of Family and Consumer Sciences</a>	June 25-28, 2017	Dallas, TX
<a href="#">SREB High Schools That Work Staff Development Conference</a>	July 12-15, 2017	Nashville, TN
<a href="#">MBA Research Conclave</a>	October 6-9, 2017	Vancouver, WA
<a href="#">Entrepreneurship Consortium Forum</a>	October 6-9, 2017	Vancouver, WA
<a href="#">National Career Pathways Network</a>	October 26-27, 2017	St. Louis, MO
<a href="#">National Association of Agricultural Educators</a>	December 5-9, 2017	Nashville, TN
CTE State Professional Association Summer Conferences	Date	Location
<a href="#">VAAE – Virginia Association of Agricultural Educators</a>	July 17-20, 2017	Eastern Shore
<a href="#">VAHAMSEA – Virginia Health and Medical Science Educators Association</a>	July 18-20, 2017	Williamsburg
<a href="#">VATIE – Virginia Association of Trade and Industrial Educators</a>	July 22-31, 2017	Norfolk
<a href="#">VBEA – Virginia Business Education Association</a>	July 24-27, 2017	Virginia Beach
<a href="#">VTEEA – Virginia Technology and Engineering Education Association</a>	July 24-27, 2017	Norfolk
<a href="#">VATFACS – Virginia Association for Teachers of Family and Consumer Sciences</a>	July 30 - August 3, 2017	Roanoke
<a href="#">VAME – Virginia Association of Marketing Educators</a>	July 31 - August 3, 2017	Williamsburg
State Workshops/Conferences	Date	Location
<a href="#">Virginia ACTE Leadership Development Seminar</a>	January 12-13, 2017	Richmond
<a href="#">Experience Works – A Convening of Business Leaders and Educators</a> - Contact Ms. Sharon Acuff	June 27-28, 2017	Richmond
<a href="#">CTE New Teacher Institute</a>	July 10-14, 2017	Roanoke
<a href="#">Physics for Technology and Engineering</a> - Contact Dr. Lynn Basham	TBA	TBA
<a href="#">Principles of Technology Training</a> - Contact Dr. Lynn Basham	TBA	TBA
<a href="#">VACTEA Conference</a>	October 3-6, 2017	Hot Springs

\* Click the conference name for more information about this year's conference. See CONTACTS to contact VDOE staff.

# CONTACTS

## Division of Instruction

**Dr. Steven Constantino, Chief Academic Officer/  
Assistant Superintendent of Instruction  
Office of Career, Technical, and Adult Education**



Scan for information on Career  
and Technical Education.

CTE Leadership Team			
Lolita B. Hall, Director Email: <a href="mailto:CTE@doe.virginia.gov">CTE@doe.virginia.gov</a> Phone: 804-225-2051 Fax: 804-530-4560		George R. Willcox, Associate Director <u>Special Assignments</u> ▪ <a href="#">Perkins Grant Administration</a> ▪ <a href="#">Governor's STEM Academy and Governor's Health Sciences Academy Coordinator</a> <a href="mailto:George.Willcox@doe.virginia.gov">George.Willcox@doe.virginia.gov</a> 804-225-2052	
Dr. Tricia S. Jacobs, Coordinator Curriculum and Instruction (C & I) <a href="mailto:Tricia.Jacobs@doe.virginia.gov">Tricia.Jacobs@doe.virginia.gov</a>  804-225-2838		William "Bill" Hatch, Coordinator Planning, Administration, and Accountability (PAA) <u>Special Assignments</u> ▪ <a href="#">Federal Program Monitoring</a> ▪ <a href="#">Perkins CTE Local Plans</a> <a href="mailto:William.Hatch@doe.virginia.gov">William.Hatch@doe.virginia.gov</a> 804-225-3077	
CTE Staff	Career Clusters & Special Assignments	CTE Student Organization	Professional Associations
LaVeta Nutter, Specialist Agricultural Education and Related Clusters <a href="mailto:LaVeta.Nutter@doe.virginia.gov">LaVeta.Nutter@doe.virginia.gov</a> 804-225-2045	<ul style="list-style-type: none"> <li>▪ Agriculture, Food &amp; Natural Resources</li> <li>▪ Government &amp; Public Administration</li> <li>▪ Related Industry Credentials</li> </ul> <u>Special Assignments</u> <ul style="list-style-type: none"> <li>▪ <a href="#">Junior Reserve Officer Training Corps (JROTC)</a></li> <li>▪ <a href="#">R U Ready Publications</a></li> <li>▪ <a href="#">Work Based Learning Co-Team Leader</a></li> </ul>	FFA	VAAE YFV
Judith P. Sams, Specialist Business and Information Technology & Related Clusters <a href="mailto:Judith.Sams@doe.virginia.gov">Judith.Sams@doe.virginia.gov</a> 804-371-0196	<ul style="list-style-type: none"> <li>▪ Business Management &amp; Administration</li> <li>▪ Finance</li> <li>▪ Information Technology</li> <li>▪ Related Industry Credentials</li> </ul> <u>Special Assignments</u> <ul style="list-style-type: none"> <li>▪ <a href="#">Economics &amp; Personal Finance</a></li> <li>▪ <a href="#">Microsoft Imagine Academy</a></li> <li>▪ <a href="#">CyberCamps 2016</a></li> </ul>	FBLA FBLA-PBL	VBEA
Helen G. Fuqua, Specialist Family and Consumer Sciences & Related Clusters <a href="mailto:Helen.Fuqua@doe.virginia.gov">Helen.Fuqua@doe.virginia.gov</a> 804-225-2826	<ul style="list-style-type: none"> <li>▪ Human Services</li> <li>▪ Education &amp; Training</li> <li>▪ Law, Public Safety, Corrections &amp; Security</li> <li>▪ Related Industry Credentials</li> </ul> <u>Special Assignments</u> <ul style="list-style-type: none"> <li>▪ <a href="#">New Teacher Institute</a></li> <li>▪ <a href="#">Virginia Teachers for Tomorrow</a></li> <li>▪ <a href="#">Creating Excellence Awards Recognition Program Team Leader</a></li> <li>▪ <a href="#">Virginia Department of Social Services</a></li> </ul>	FCCLA Educators Rising	VATFACS

CTE Staff	Career Clusters & Special Assignments	CTE Student Organization	Professional Associations
Michele R. Green-Wright, Specialist Health and Medical Sciences & Related Clusters <a href="mailto:Michele.Green-Wright@doe.virginia.gov">Michele.Green-Wright@doe.virginia.gov</a> 804-371-2121	<ul style="list-style-type: none"> <li>Health Science</li> <li>Related Industry Credentials</li> </ul> <u>Special Assignments</u> <ul style="list-style-type: none"> <li>Governor's Health Sciences Academy Co-Team Leader</li> <li>Virginia Boards for Health and Medical Sciences</li> <li>Virginia Department of Professional and Occupational Regulations</li> </ul>	HOSA	VAHAMSEA
Sharon W. Acuff, Specialist Marketing & Related Clusters <a href="mailto:Sharon.Acuff@doe.virginia.gov">Sharon.Acuff@doe.virginia.gov</a> 804-225-2846	<ul style="list-style-type: none"> <li>Marketing</li> <li>Hospitality &amp; Tourism</li> <li>Arts, A/V Technology &amp; Communications</li> <li>Related Industry Credentials</li> </ul> <u>Special Assignments</u> <ul style="list-style-type: none"> <li>CTE Public Relations</li> <li>Entrepreneurship</li> <li>Work Based Learning Team Leader</li> <li>R U Ready Publications</li> </ul>	DECA	VAME
Kelly Davis, Specialist Planning, Administration, and Accountability <a href="mailto:Kelly.davis@doe.virginia.gov">Kelly.davis@doe.virginia.gov</a> 804-225-2115	<ul style="list-style-type: none"> <li>Business &amp; Industry Partnerships</li> <li>Pathway to Industry Credentials</li> </ul>		
Dr. Lynn Basham, Specialist Technology Education & Related Clusters <a href="mailto:Lynn.Basham@doe.virginia.gov">Lynn.Basham@doe.virginia.gov</a> 804-786-4210	<ul style="list-style-type: none"> <li>Science, Technology, Engineering, &amp; Mathematics (STEM)</li> <li>Related Industry Credentials</li> </ul> <u>Special Assignments</u> <ul style="list-style-type: none"> <li>Governor's STEM Academy Co-Team Leader</li> <li>Governor's STEM Academy Brief</li> <li>Project Lead The Way</li> <li>Real World Design Challenge</li> <li>Virginia Department of Professional and Occupational Regulations</li> </ul>	Virginia TSA	VTEEA
J. Anthony Williams, Specialist Trade and Industrial Education & Related Clusters <a href="mailto:Anthony.Williams@doe.virginia.gov">Anthony.Williams@doe.virginia.gov</a> 804-225-2828	<ul style="list-style-type: none"> <li>Architecture &amp; Construction</li> <li>Manufacturing</li> <li>Transportation, Distribution &amp; Logistics</li> <li>Related Industry Credentials</li> </ul> <u>Special Assignments</u> <ul style="list-style-type: none"> <li>Virginia Automotive Youth Educational System</li> <li>Occupational Safety &amp; Health Administration (OSHA)</li> <li>R U Ready Publications</li> <li>Virginia Department of Professional and Occupational Regulations</li> </ul>	Virginia SkillsUSA	VATIE
Rachel Blanton, CTE Senior Budget and Grants Manager <a href="mailto:Rachel.Blanton@doe.virginia.gov">Rachel.Blanton@doe.virginia.gov</a> 804-225-3349	<ul style="list-style-type: none"> <li>Coordination and Administration of State and Federal Funds</li> </ul> <u>Special Assignment</u> <ul style="list-style-type: none"> <li>OMEGA Training</li> </ul>		
Mark Burnet, Specialist Data Collection, Reporting, and Accountability <a href="mailto:Mark.Burnet@doe.virginia.gov">Mark.Burnet@doe.virginia.gov</a> 804-371-2924	CTE Performance Data for State and Federal Reporting		

CTE Staff	Career Clusters & Special Assignments	CTE Student Organization	Professional Associations
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Gordon Creasy, Consultant Industry Certification <a href="mailto:CTE@doe.virginia.gov">CTE@doe.virginia.gov</a> 804-225-2051	CTE Credentialing Research and Reporting		
Administrative Support Staff	Support Services:		
Ashley Brown <a href="mailto:Ashley.Brown@doe.virginia.gov">Ashley.Brown@doe.virginia.gov</a> 804-225-2052	Planning, Administration and Accountability; CTE Application Processing System (CTEAPS)		
Joy Spencer <a href="mailto:Joy.Spencer@doe.virginia.gov">Joy.Spencer@doe.virginia.gov</a> 804-786-4206	CTE Quality Control and Risk Management; Data Verification		
Denise Throckmorton <a href="mailto:Denise.Throckmorton@doe.virginia.gov">Denise.Throckmorton@doe.virginia.gov</a> 804-225-2051	Virginia Advisory Committee for CTE; Curriculum and Instruction; Records Retention		
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Barbara Weedon <a href="mailto:Barbara.Weedon@doe.virginia.gov">Barbara.Weedon@doe.virginia.gov</a> 804-643-3545	Office Receptionist		